



## *Legacy Fund Grant Application & Guidelines*

### **Guidelines**

1. The purpose of the Sterling Legacy Fund is to subsidize businesses in the Main Street District (Van Buren to Jefferson Streets) who are Chamber of Commerce members with facade color, signage, and awning enhancements.
2. The Fund is financed by donations, memorials, and fundraising events conducted by Sterling Chamber of Commerce & Main Street. No donation is considered a guarantee of Fund application approval.
3. Grants will be awarded on a one-to-one matching basis.
4. Applicants must be a Sterling Chamber of Commerce & Main Street Sterling member.
5. Monies will be reimbursed to business post approval of application and completion of approved work.
6. Maximum Fund award is \$750 per business per calendar year.
7. Businesses may not apply for Legacy Fund monies in the same calendar year as IWW funding.
8. Applications will be reviewed by the Design Committee and then submitted to the Board for final approval.
9. Work must be completed within 6 months of approval date.
10. Proofs, schematics, or drawings should be attached to the application for submission.

### **Application**

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Business Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Total Amount of Funding Request: \_\_\_\_\_ Date Work to Begin: \_\_\_\_\_ Work completion Date: \_\_\_\_\_

Outline of work to be done (including color changes, construction and materials involved, awning, and materials, etc.).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Subcommittee Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Board Approval: \_\_\_\_\_ Reimbursement Check Number: \_\_\_\_\_